



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Member, District 1

Linda Jaramillo, Vice Chair, District 3

Stephanie Y. Reynolds, County Manager

The meeting will be available in person and via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, October 14, 2026 @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CHANGES TO THE AGENDA

4. PROCLAMATIONS

A. Manager: Proclamation naming October as "Breast Cancer Awareness" month in Torrance County.

B. Manager: Proclamation naming October as "Domestic Violence Awareness" month in Torrance County.

5. AWARDS AND RECOGNITIONS – County Manager**A. Announcement of employee years of service.**

- a. Treasurer – Helen Gutierrez (5)
- b. Manager – Deminica Garcia (5)
- c. Assessor – Alanna Chavez (6)
- d. Sheriff – Alexander Schwerdel (8)
- e. Clerk – Genell Chavez-Morris (9)
- f. Assessor – Crystal Salas (13)
- g. Fire/EMS – Hanna Sanchez (19)
- h. Animal Control – Danette Langdon (19)
- i. Sheriff – Erwin Young (22)

6. PUBLIC COMMENT (Comment limited to TWO Minutes)**7. APPROVAL OF MINUTES**

- A. COMMISSION:** Request approval of September 9, 2026, Regular Meeting Minutes of the Board of County Commissioners.
- B. COMMISSION:** Request approval of September 23, 2026, Regular Meeting Minutes of the Board of County Commissioners.

8. CONSENT AGENDA

- A. FINANCE:** Request approval of payables with a date range of September 14, 2026, through October 6, 2026.
- B. PLANNING and ZONING:** Request approval of the Special Use District for the Palomas Wind Project approved by Planning and Zoning Board on September 2, 2026.

9. PRESENTATION**10. ADOPTION OF RESOLUTION/ ORDINANCE:**

- A. MANAGER:** (PUBLIC HEARING) Motion to adopt the Economic Development Ordinance 2026-____ as amended from the 2003-01 Economic Development Resolution to reflect the removal of the Estancia Valley Economic Development Association (EVEDA) as the source for Economic Development in Torrance County.
- B. MANAGER:** Request approval of Resolution 2026-_____ approving the Economic Development Ordinance.

- C. ROADS:** Request approval of Resolution 2026-_____ approving PARTICIPATION IN TRANSPORTATION PROJECT FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION AMENDED to Correct the Total Budget Cost

11. APPROVALS/ACTION ITEM

- A. ASSESSOR:** Request approval to re-organize and re-structure the positions within the Assessor's Office to better align with their actual job descriptions, including pay compensation considerations.
- B. DISPATCH:** Request approval to amend the Medical Directive for Torrance County EMS, to add Emergency Management to the contract for medical direction.
- C. FIRE/EMS:** Request approval to revert Grant Funds to the State of New Mexico for the Fire Department's comprehensive plan grant.
- D. FIRE/EMS:** Request ratification to application to HB255 grant. The application was due on October 9, 2026, prior to this regularly scheduled meeting.
- E. FIRE/EMS:** Request approval to pay unauthorized purchase from last fiscal year to TLC Uniforms in the amount of \$664.16. Replacement of uniforms due to destruction of equipment at UNM resulting from the Mountainair incident on May 20, 2026.
- F. FIRE/EMS:** Request approval to reimburse Andrew Jelson for the cost of the intermediate course provided by UNM EMS Academy in the amount of \$2,030.00.
- G. FIRE/EMS:** Request approval to pay unauthorized purchase from last fiscal year to Airgas in the amount of \$2,393.39. There was an emergency oxygen order placed because all oxygen was used during the incident on May 20, 2026, in Mountainair.
- H. FIRE/EMS:** Request approval to submit grant application for special projects through the NM EMS Bureau. Grant requires a 25% cash match, which is available through district fire protection funding. Allocations would be for the FY 28 budget.
- I. JUVENILE JUSTICE (EVYFC), Rebecca Armstrong, Continuum Coordinator:** Request approval of the annual board member renewal as presented on September 23, 2023.
- J. PLANNING and ZONING:** Review of the 2026 Zoning Ordinance revision proposal. Request approval to publish prior to hearing for adoption.

12. DISCUSSION**A. CLERK'S REPORT****B. MANAGER'S REPORT:**

1. Operations update: benefits changes for employees; audit progression; Update on the Behavioral Health Committee request by Ms. Jackie Muncie on September 23, 2026;
2. Published RFP's Domestic Violence closing 10/29/2026 and Economic Development Coordinator closing 11/5/2026
3. Torrance County vacancies
4. Discussion reallocation of current county administration building after new county administration building is operational.

C. COMMISSIONERS' REPORTS:

- A. Commissioner McCall, District 1
- B. Commissioner Schwebach, District 2
- C. Commissioner Jaramillo, District 3

13. EXECUTIVE SESSION: -

- A. COMMISSION:** Limited personnel Matters regarding the position of the County Manager, Pursuant to Executive Session NMSA 1978 10-15-1.H (2)
- B. COMMISSION:** Discussion regarding the purchase and discussion for possible action of Land Purchase Agreement between Mr. Larson and Torrance County, NMSA 1978, Section 10-15-1(H)(8).
- C. COMMISSION:** Discussion regarding a proposed lease for Torrance County property for the purpose of grazing, NMSA 1978, Section 10-15-1(H)(8).
- D. COMMISSION:** Discussion regarding RFP awards for Legal representation and DWI Coordinator, NMSA 1978, Section 10-15-1 (H) (6)

14. CONSIDERATION OF ACTION(S)

- a. COMMISSION:** Discussion and possible action regarding limited personnel Matters regarding the position of the County Manager, Pursuant to Executive Session NMSA 1978 10-15-1.H (2)
(Roll Call Vote)

- b. **COMMISSION:** Discussion and possible action regarding the purchase and discussion for possible action of Land Purchase Agreement between Mr. Larson and Torrance County, NMSA 1978, Section 10-15-1(H)(8)
(Roll Call Vote)
- c. **COMMISSION:** Discussion and possible action regarding a proposed lease for Torrance County property for the purpose of grazing, NMSA 1978, Section 10-15-1(H)(8).
(Roll Call Vote)
- d. **COMMISSION:** Discussion and possible action regarding RFP awards for Legal representation and DWI Coordinator, NMSA 1978, Section 10-15-1(H) (6)
(Roll Call Vote)

15. Announcement of the next regular Board of County Commissioner's Meeting:

October 28, 2026

16. SIGNING OF OFFICIAL DOCUMENTS

17. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.